

Charity Registration No. 1121313

Company Registration No. 5986646 (England and Wales)

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

tc accounts · tax · legal · financial planning

7 Kings Court
Newcomen Way
Colchester
Essex
CO4 9RA

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

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THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Dr A Symington
Mrs J Pell
Mrs J Anbouche
Mrs G Cook
Mrs B Couch
Mrs S Evans
Mrs L Jackson
Mrs R Gage
Mr D Holmes
Mrs D Peglar
Mr W Pell
Mrs J Wright
Mr A Green

Charity number 1121313

Company number 5986646

Principal address

The Maltings
Rosemary Lane
Halstead
Essex
CO9 1HZ

Registered office

The Maltings
Rosemary Lane
Halstead
Essex
CO9 1HZ

Auditor

TC Group
7 Kings Court
Newcomen Way
Colchester
Essex
CO4 9RA

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees present their report and financial statements for the year ended 31 December 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The role of the League of Friends is to relieve patients and invalids of the Halstead hospital and community and rural areas who are sick, convalescent, disabled, handicapped, infirm and generally to support the charitable work of the hospital. It is run by a Board of Trustees which is dependents on the services on unpaid volunteers. Six meetings, including the AGM were held during the year.

The Trustees seek to assist the hospital with funding requests for new equipment and facilities.

Achievements and performance

The trustees are satisfied with the performance of the charity over the past year. Financially the charity remains in a strong position with net assets amounting to £2,039,825. Fundraising events have taken place throughout the year and the Trustees have sought to explore more facilities and equipment funding with the National Health Service. The League is always exploring opportunities to provide the hospital with other facilities and equipment that is deemed to be required by the hospital management.

Financial review

Income totalled £2,722 from our investments in COIF and the Saffron Building Society. Other income totalled £16,059, including £7,210 of legacies. Total resources expended amounted to £42,863, which resulted in a negative net movement in our funds of £24,082. Our cumulative funds at 31 December 2019 were £2,039,825. The majority of our funds are now represented by the tangible fixed assets that we hold, namely the 20 bed unit, and the rehabilitation unit at Halstead Hospital. The trustees are immensely proud of this significant asset which the public at large are now reaping the benefits of. The trustees will be working hard in the next financial year to raise funds so that our charitable work can continue in all areas of the healthcare provision.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2019

Structure, governance and management

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The company is limited by guarantee, not having any share capital, and is also registered as a charity. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the limited liability company.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Dr A Symington

Mrs J Pell

Mrs J Anbouche

Mrs B Bragg

(Deceased 12 October 2019)

Mrs G Cook

Mrs B Couch

Mrs S Evans

Mrs L Jackson

Mrs R Gage

Mr D Holmes

Mrs D Peglar

Mr W Pell

Mrs J Wright

Mr A Green

Trustees are nominated by the Directors and current Trustees to act in the best interests of the charity, in order to assist in the achievement of its aims and objectives.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

There are currently 13 Trustees of the charity. The trustees meet on a regular basis to review the effectiveness of the charity in the achievement of its objectives.

New Trustees are given the required training to enable them to undertake their roles and to ensure that they act in the best interests of the charity.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees' report was approved by the Board of Trustees.

.....
Dr A Symington
Trustee
Dated:

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees, who are also the directors of The League of Friends of Halstead Hospital Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Opinion

We have audited the financial statements of The League of Friends of Halstead Hospital Limited (the 'charity') for the year ended 31 December 2019 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2019 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

SIMON GARNER (Senior Statutory Auditor)
For and on behalf of TC Group

Statutory Auditor

TC Group, 7 Kings Court, Newcomen Way, Colchester, CO4 9RA

Date:.....

TC Group is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2019

		Unrestricted funds 2019 £	Total 2018 £
	Notes		
Income from:			
Donations and legacies	2	14,968	184,848
Other trading activities	3	1,091	1,001
Investments	4	2,722	1,165
		<hr/>	<hr/>
Total income		18,781	187,014
		<hr/>	<hr/>
Expenditure on:			
Charitable activities	5	42,863	43,111
		<hr/>	<hr/>
Net (expenditure)/income for the year/ Net movement in funds		(24,082)	143,903
Fund balances at 1 January 2019		2,063,907	1,920,004
		<hr/>	<hr/>
Fund balances at 31 December 2019		2,039,825	2,063,907
		<hr/>	<hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

BALANCE SHEET

AS AT 31 DECEMBER 2019

	Notes	2019		2018	
		£	£	£	£
Fixed assets					
Tangible assets	8		1,416,193		1,454,709
Current assets					
Debtors	9	164,808		177,277	
Cash at bank and in hand		469,554		442,658	
		<u>634,362</u>		<u>619,935</u>	
Creditors: amounts falling due within one year	10	<u>(10,730)</u>		<u>(10,737)</u>	
Net current assets			<u>623,632</u>		<u>609,198</u>
Total assets less current liabilities			<u>2,039,825</u>		<u>2,063,907</u>
Income funds					
Unrestricted funds			<u>2,039,825</u>		<u>2,063,907</u>
			<u>2,039,825</u>		<u>2,063,907</u>

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

BALANCE SHEET (CONTINUED)

AS AT 31 DECEMBER 2019

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2019, although an audit has been carried out under section 144 of the Charities Act 2011.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Dr A Symington
Trustee

.....
Mr A Green
Trustee

Company Registration No. 5986646

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

Charity information

The League of Friends of Halstead Hospital Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Maltings, Rosemary Lane, Halstead, Essex, CO9 1HZ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

20 Bed Unit	2% straight line
Rehabilitation Unit	2% straight line
Birthing Unit	2% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2 Donations and legacies

	Unrestricted funds	Total
	2019	2018
	£	£
Donations and gifts	7,758	2,541
Legacies receivable	7,210	182,307
	<hr/>	<hr/>
	14,968	184,848
	<hr/> <hr/>	<hr/> <hr/>

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2019

3 Other trading activities

	Unrestricted funds	Total
	2019	2018
	£	£
Fundraising events	1,091	1,001
	<u> </u>	<u> </u>

4 Investments

	Unrestricted funds	Total
	2019	2018
	£	£
Interest receivable	2,722	1,165
	<u> </u>	<u> </u>

5 Charitable activities

	Unrestricted funds	Total
	2019	2018
	£	£
Depreciation and impairment	38,516	38,516
Gifts donated to hospital	1,153	1,604
Insurance	406	417
Other office costs	1,288	1,103
Audit and accountancy fees	1,500	1,471
	<u> </u>	<u> </u>
	42,863	43,111
	<u> </u>	<u> </u>
	42,863	43,111
	<u> </u>	<u> </u>

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2019

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year two (2018: two) trustees were reimbursed £495 (2018: £156). All amounts were in respect of administration expenses.

7 Employees

There were no employees during the year.

8 Tangible fixed assets

	20 Bed Unit	Rehabilitation Unit	Birthing Unit	Total
	£	£	£	£
Cost				
At 1 January 2019	493,398	1,387,801	44,584	1,925,783
At 31 December 2019	493,398	1,387,801	44,584	1,925,783
Depreciation and impairment				
At 1 January 2019	254,639	196,852	19,583	471,074
Depreciation charged in the year	9,868	27,756	892	38,516
At 31 December 2019	264,507	224,608	20,475	509,590
Carrying amount				
At 31 December 2019	228,891	1,163,193	24,109	1,416,193
At 31 December 2018	238,759	1,190,949	25,001	1,454,709

9 Debtors

	2019	2018
	£	£
Amounts falling due within one year:		
Other debtors	164,564	177,045
Prepayments and accrued income	244	232
	164,808	177,277

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2019

10 Creditors: amounts falling due within one year

	2019	2018
	£	£
Other taxation and social security	9,230	9,230
Accruals and deferred income	1,500	1,507
	<u>10,730</u>	<u>10,737</u>