

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL

Registered Charity No. 1121313
Registered Company No. 5986646



54th ANNUAL GENERAL MEETING

ANNUAL ACCOUNTS AND REPORTS

Tuesday 24th May 2022

7.00 p.m.

To be held at the United Reform Church, Kings Road, Halstead

54th ANNUAL GENERAL MEETING AGENDA

1. Welcome by the Chairman
2. Apologies for absence
3. Minutes of the Annual General Meeting
- held on 17th September 2021 (copy attached)
4. Matters Arising.
5. Chairman's Report.
6. To adopt the accounts for 2021 presented by the Treasurer and to receive the Auditors report.
7. To elect an Auditor for the financial year ending 31st December 2022.
8. To elect the following Executive Officers: Chairman, Vice-Chairman, Secretary, Treasurer and the appointment of Directors/Trustees.
9. Guest Speaker - Dan Doherty, Alliance Director, Mid Essex CCG.
10. Date of next meeting.

LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LTD
Charity Number: 1121313

Meeting held at the Queens Hall, Chipping Hill, Halstead CO9 2BY

Friday 17th September 2021 @ 7.00pm

53rd ANNUAL GENERAL MEETING

Present:

| Members | | Committee | Committee |
|------------------------------|------|------------------|------------------|
| Dr A J Symington (Chairman) | (AS) | Mrs J Anbouche | Mrs L M Jackson |
| Mrs J A Pell (Vice Chairman) | (JP) | Mrs B K Couch | Mr W E G Pell |
| Mrs E S Self (Secretary) | (ES) | Mrs S J Evans | Mr R J Waters |
| | | Mrs R A Gage | Mrs J J Wright |
| Mr G Courtauld (President) | | Mr D Holmes | |

In Attendance:

Ms Stephanie Dawe (SD), Group Chief Nurse and Chief Operating Officer (Provide)
Mr H C Self (Member of public)

1. Welcome by the Chairman

Action by:

The Chairman welcomed everyone to the meeting and stated that it was February 2020 when the Committee had last met. The AGM for 2020 had taken place by email.

2. Apologies for Absence

Apologies were received from Mr A H Frost, Mr A R G Green, Mrs D Pegler and Ms C McSpadden, Practice Manager, Elizabeth Courtauld Partnership.

3. Minutes of Annual General Meetings

51st AGM held on 21st May 2019

The minutes were moved by Mrs B K Couch, seconded by Mrs S E Evans as a true and accurate record. Motion carried and minutes signed by the Chairman.

52nd AGM held during Summer 2020 (by email)

The minutes were moved by Mrs J A Pell, seconded by Mrs B K Couch as a true and accurate record. Motion carried and minutes signed by the Chairman.

4. Matters Arising

The Chairman reminded the meeting that Richard Hartwell (Practice Manager at the Elizabeth Courtauld Surgery) had been 'Guest Speaker' at the 2019 AGM. Mr Hartwell had now left the Surgery (replaced by Ms C McSpadden). T C Audit had 'taken over' our previous Auditors, Jamesons. At last year's 52nd AGM the Accounts had been produced by our Treasurer,

Action by:

Andy Green and audited by T C Audit.

There were no questions arising from the two sets of AGM minutes.

5. Chairman's Report

The Chairman read his report for year-end 31st December 2020.

Dr Symington accentuated the 'sad loss' of Barbara Bragg and Gerry Cook during this period. Two longstanding members of the Committee who had given considerable time and support to the League Of Friends(LoF's), and who are missed by us all.

Attention was also drawn to the quiet memorial garden created by the LoF's adjacent to the car park. The garden has proved a great success and provided a place of solace in these uncertain times.

Dr Symington further advised that Stephanie Dawe has come along to provide a report on the 'Virtual Wards' scheme running May to November 2021 - now extended to post Christmas.

There were no questions to the Chairman's Report.

6. To adopt the Accounts for 2020 and to receive the Auditors Report.

The Treasurer had provided a report for the meeting, and this was read by the Chairman.

The report referred to the need under our Company's Articles of Association to have our financial statements audited annually, giving a thorough review of our accounts, ensuring they are accurately stated and to show a true reflection of the company's finances at year-end December 2020.

The financial statements were summarised as follows

-total income for year-end 31st December 2020 was £24,478. An increase on the previous year, and income derived mainly from legacies

- expenditure for the year was £123,306, an increase of £80,443 on the prior year.

Gifts made to Halstead Hospital amounted to £81,591 - including a retractable awning/new patio area, a new wet room/bathroom, an updated kitchen, plus flooring and air-conditioning - all at the Hospital, plus provision of television sets beside each bed. A defibrillator was also funded and positioned at the Queens Hall. (Note 5 to the accounts on Page 15 refers)

- at 31st December 2020 the company had net funds of £1.94million, of which £1.377 million is represented by the Hospital buildings themselves.

- at the year-end our cash and investment position was strong with £573,309 held in various accounts.

The Treasurer's Report advised that the current financial position(September 2021) remains strong, and a recent notification of a legacy from the late Mr Ralph Patmore amounting to £34,441 is noted.

Action by:

On the assumption of the accounts being approved at this AGM, the Treasurer had stated further work with the auditors to sign off the accounts will be made, and to submit them to the Registrar of Companies and the Charities Commission.

There were no questions to the Treasurers Report. Members extended thanks to the Treasurer and the Chairman for all the work undertaken by them during this difficult period.

The Adoption of the Accounts was proposed by Mr D Holmes, seconded by Mrs S J Evans and motion carried.

7. Election of Auditor

The Chairman introduced the item for Auditor to the LoF's for financial year ending 31st December 2021, and TC Audit Limited was proposed by Dr A Symington, seconded by Mrs B K Couch, and motion carried.

8. Election of President and Vice President

The three-year term of office for the President and Vice President of the LoF's was at an end. Mr G Courtauld had stated he was 'happy and honoured to be re-elected President'; and Mr A Frost had indicated to the Chairman that he, also, was willing to stand.

The Vice Chairman, Mrs J A Pell recorded her own, and the Committee's thanks, to Mr Frost for working hard and helping - over many years- on the outstanding issues with the Lease between the LoF's and the NHS.

It was moved by Mrs J A Pell, seconded by Mrs R A Gage, that Mr G Courtauld be President and Mr A H Frost be Vice President. This motion was carried.

9. To elect the following Executive Officers: Chairman, Vice Chairman, Secretary, Treasurer, and the appointment of Directors/Trustees

The Executive Officers had all indicated their agreement to re-stand.

Chairman: Dr A Symington was nominated by Mrs S Evans, seconded by Mrs J Wright and motion carried.

Vice Chairman: Mrs J Pell was nominated by Mrs S Evans, seconded by Mrs J Wright and motion carried.

Secretary: Mrs E Self was nominated by Mrs J A Pell, seconded by Mrs J Wright and motion carried.

Treasurer: Mr A Green was nominated by Mrs S Evans, seconded by Mrs J Wright and motion carried.

Action by:

The three-year term of four Trustees was complete, and following their agreement to re-stand

Mrs J Anbouche, Mrs B K Couch, Mrs L M Jackson and Mrs D Peglar were nominated by Mrs S J Evans, seconded by Mrs J J Wright. All in favour.

The remaining Trustees, following their agreement to remain, were nominated en-bloc by Mrs S J Evans, seconded by Mrs J J Wright to be re-elected:- Mrs S J Evans, Mrs R A Gage, Mr D Holmes, W E G Pell and Mrs J J Wright.

Mrs J Lowrie and Mr R Waters remain as Committee Members only.

Carrie McSpadden and Dr D Kreis remain as ex-officio links with the surgery.

10. Report from Stephanie Dawe, Group Chief Nurse and Chief Operating Officer (Provide)

Ms Dawe referred to involvement (for Provide) with the Hospital, meeting with Bridget Couch, and liaison with Dan Doherty, Director of the Mid and South Essex Clinical Commissioning Group (CCG).

It was noted that CCG's in Essex would disappear in April 2022 and become a Board.

Provision of integrated care had initially been a 'struggle' to cover Mid and South Essex and focused on service delivery at Southend and Brentwood. The offset of the Pandemic had created loss of staffing levels through Covid, and to give sufficient staff two wards were established at Braintree Community Hospital, and Halstead staff moved across. The 'decision making' was in partnership with other organisations.

Halstead staff did come back, but with no opportunity to say 'no', had to go again in Wave Two of the pandemic.

The number of beds in the community to provide Rehab, Intermediate Care and Stroke recovery need to be addressed. St Peter's Hospital in Maldon currently supply stroke beds for the Mid and South Essex CCG and this creates disruption for staff, patients, visitors and make travel times impossible.

Therefore, a Pilot Scheme testing a 'Delivery at Home' approach commenced on 17th May 2021 for a six month period (now extended). Other movements across the system involve the three 'Acute Trusts' at Broomfield, Basildon and Southend Hospitals, with 'work in progress' to deliver medium and long term care.

Waiting Lists are at historic levels and more beds are required for use by the community. Currently, along with stroke patients at Maldon, Intermediate Care centres exist at Mayfield(Thurrock), Brentwood and Southend.

Therefore, Recovery at Home was considered a 100% patient experience, and recovery outcome - tested at Halstead- has shown a 50% improvement to the pre-pandemic level.

Action by:

Stephanie advised there is an 'emerging recognition' that Halstead Hospital will be used to address the present situation. By working with the LoF's it is anticipated to get beds in the right place and better outcomes for people.

A brief Question/Answer session ensued.

In response to non-use of Halstead Hospital over past months, Stephanie advised that (Halstead) staff were moved to provide a consolidated unit at Braintree or Maldon, but recognises that Halstead is far better on facilities than St Peter's. It was noted that Rehab Clinics were also another opportunity for Halstead.

The payment of rent by NHS Properties for the ward/rehabilitation unit was queried. Stephanie stated money for this would come through central government, and agreed to come back to Members.

SD

The position of Halstead in Essex was raised, and the inadequate transport - whether trains or buses - and how NHS/Provide need to look at patient delivery globally, as North Essex lives different to rest of Essex, e.g. Southend. Travelling from Halstead to Brentwood (for e.g.) would be a challenge. An example was given of a resident being nursed at home, going backwards and forwards to hospital (suffering a fracture) and their house being completely unsuitable. Stephanie advised that Provide and CCG staff would liaise with the Chairman, to ensure they hear all views.

Stephanie further reported that more people are choosing 'end of life' care at home, and to be supported at home. However, District Nurses are struggling to deliver this, and funding has not followed through to enable this process.

It was noted that, historically, Halstead patients/out-patients go to Colchester Hospital. Therefore, it was queried what changes would be required for Halstead to re-open to provide clinical care. Stephanie advised improved corridor spaces, hand washing facilities, PPE provision.

Information to the local area, and how the NHS and Provide need to produce updates, and ensure public in consultations. It was noted that Mid Essex do run an on-line patient group; access to information on websites; and via local Councils. Following this meeting a report to local press was proposed, to demonstrate LoF's intentions, and to promote working together with Community Groups, the CCG, and Provide.

AS/SD

The Chairman thanked Stephanie and requested further consultations with her, and will pass any other issues on.

11. Date of Next AGM

The next Annual General Meeting will be held on Tuesday 24th May 2022.

The meeting closed at 7.45pm

LEAGUE OF FRIENDS CHAIRMAN'S REPORT 2022

This is our 54th AGM and I would like to begin my report by thanking the officers, committee, members and volunteers for their longstanding commitment to the future of Halstead Hospital and local medical services. I would particularly like to thank our vice chairman, Jackie Pell for her unwavering support and wise words. Thank you, Jackie.

The restrictions imposed by the Covid 19 pandemic have gradually been lifted, most adults are triple vaccinated and we are able to return to a more normal life. However, cases of Covid 19 are still high in number with the present variants infectious but not so virulent.

We have not been able over the last year to hold bimonthly meetings but with the removal of restrictions the committee should be able to resume regular meetings.

The ward block has not reopened since our last AGM and the "Virtual Ward in the Community" trial has been extended for a further two years. Mid Essex CCG and South Essex CCG have now merged to form Mid and South Essex Health and Care Partnership. This Integrated Care System is one of 42 established across the country with the aim of bringing together hospital, community and mental health trusts, GPs and other primary care services with local authorities and other care providers.

This new partnership is reviewing the roles of the community hospitals including Halstead Hospital, St Peter's Hospital in Maldon and Brentwood Community Hospital. The concern for Halstead Hospital is that it is very much on the periphery of the large populations which the merged CCGs will be caring for.

The League of Friends have had representatives at the online consultations undertaken with interested parties to look at provision of services for Intermediate Care, Stroke and Frailty. The League of Friends emphasized the excellent facilities Halstead Hospital has to offer and also the importance of the hospital to the local community in terms of travel and support for an ageing population. We await the outcome in the summer of the public consultation.

The League of Friends have held meetings with Halstead Town Council to canvass support and I would particularly like to thank the Mayor, Cllr Mick Radley and The Town Clerk, Sarah Greatorox for their unwavering support. The Chairman, vice Chairman and Bridget Couch held a meeting in February 2022 with James Cleverley, MP for Braintree and I would like to thank him for his support in meeting with PROVIDE, the Department of Health and the merged CCGs. He has pledged to continue to push for the ward block and other facilities to re-open and return to being efficiently used.

I would like to thank Bridget Couch for enabling a Facebook website for the League of Friends. We now have around 500 subscribers and it has certainly

raised our profile and made local people aware of the services available at the hospital and the current threats to it. Bridget has also been our route of communication with the day-to-day workings and needs in Halstead Hospital and has enabled us to purchase appropriate items of equipment which have benefited patients.

I would like to thank NHS Properties and in particular Mark Owen, the Facilities Service Manager, for his support in keeping the fabric of the ward block in a healthy condition.

I would like to thank Mid Essex CCG, now merged with South Essex, and PROVIDE who have kept in contact and been available to attend our AGMs.

I would like to Thank Steve Barber for his voluntary monitoring of our two defibrillators in the town.

We continue to receive legacies and money in memorium and small donations.

Thank you to our treasurer, Andy Green, for dealing with these and for preparing the annual accounts for the League of Friends. Financially we remain in good health.

I would also like to thank James Waters for maintaining our website. This has been useful in keeping the community aware of the hospital and its challenges I would particularly like to thank our secretary, Eileen Self, for her dedication, patience and support. We had an enjoyable early spring morning planting bulbs by our memorial garden.

In conclusion we remain in uncertain and troubling times and the future of the ward block remains worrying. We, as a committee, will continue to lobby hard for the ward block to reopen as an intermediate care facility, fight hard against reduced services and support best clinical practice for the people of Halstead and surrounding area.

Thank You

Charity Registration No. 1121313

Company Registration No. 5986646 (England and Wales)

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

tc accounts · tax · legal · financial planning

7 Kings Court
Newcomen Way
Colchester
Essex
CO4 9RA

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

CONTENTS

| | Page |
|---|-------------|
| Company information | 1 |
| Trustees' report | 2 - 4 |
| Statement of trustees' responsibilities | 5 |
| Independent auditor's report | 6 - 10 |
| Statement of financial activities | 11 |
| Balance sheet | 12 |
| Notes to the financial statements | 13 - 16 |

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|--------------------------|---|
| Trustees | Dr A Symington Mrs J Pell Mrs J Anbouche Mrs B Couch Mrs S Evans Mrs L Jackson Mrs R Gage Mr D Holmes Mrs D Peglar Mr W Pell Mrs J Wright Mr A Green |
| Charity number | 1121313 |
| Company number | 5986646 |
| Principal address | The Maltings Rosemary Lane Halstead Essex CO9 1HZ |
| Registered office | The Maltings Rosemary Lane Halstead Essex CO9 1HZ |
| Auditor | TC Group 7 Kings Court Newcomen Way Colchester Essex CO4 9RA |

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The role of the League of Friends is to relieve patients and invalids of the Halstead hospital and community and rural areas who are sick, convalescent, disabled, handicapped, infirm and generally to support the charitable work of the hospital. It is run by a Board of Trustees which is dependent on the services of unpaid volunteers. As a result of the COVID 19 Pandemic, only the AGM was held at a physical meeting during the year. The Trustees were able to effectively communicate via email communication for all other matters.

The Trustees seek to assist the hospital with funding requests for new equipment and facilities.

Achievements and performance

The trustees are satisfied with the performance of the charity over the past year. Financially the charity remains in a strong position with net assets amounting to £1,928,812.

Because of the COVID 19 Pandemic no fundraising events have taken place throughout the year. The Trustees have sought to explore more facilities and equipment funding with the National Health Service. The League is always exploring opportunities to provide the hospital with other facilities and equipment that is deemed to be required by the hospital management.

Financial review

Income totalled £433 from our investments in COIF and the Saffron Building Society. Other income totalled £38,431, including £38,232 of legacies. Total resources expended amounted to £51,050, which resulted in a negative net movement in our funds of £12,185. Our cumulative funds at 31 December 2021 were £1,928,812. The majority of our funds are now represented by the tangible fixed assets that we hold, namely the 20 bed unit, and the rehabilitation unit at Halstead Hospital. The trustees are immensely proud of this significant asset which the public at large are now reaping the benefits of. The trustees will be working hard in the next financial year to raise funds so that our charitable work can continue in all areas of the healthcare provision.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The company is limited by guarantee, not having any share capital, and is also registered as a charity. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the limited liability company.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Dr A Symington
Mrs J Pell
Mrs J Anbouche
Mrs B Couch
Mrs S Evans
Mrs L Jackson
Mrs R Gage
Mr D Holmes
Mrs D Peglar
Mr W Pell
Mrs J Wright
Mr A Green

Trustees are nominated by the Directors and current Trustees to act in the best interests of the charity, in order to assist in the achievement of its aims and objectives.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

There are currently 12 Trustees of the charity. The trustees meet on a regular basis to review the effectiveness of the charity in the achievement of its objectives.

New Trustees are given the required training to enable them to undertake their roles and to ensure that they act in the best interests of the charity.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees' report was approved by the Board of Trustees.

.....

Dr A Symington

Trustee

Dated:

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees, who are also the directors of The League of Friends of Halstead Hospital Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Opinion

We have audited the financial statements of The League of Friends of Halstead Hospital Limited (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the trustees (as required by auditing standards), and discussed with the trustees the policies and procedures regarding compliance with laws and regulations;
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006) and the relevant tax compliance regulations in the UK;
- We considered the nature of the industry, the control environment and charity performance;
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the company has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Simon Garner FCA (Senior Statutory Auditor)
for and on behalf of TC Group

Statutory Auditor

TC Group, 7 Kings Court, Newcomen Way, Colchester, Essex, CO4 9RA

Date:.....

TC Group is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

| | Notes | Unrestricted funds 2021 £ | Total 2020 £ |
|--|-------|------------------------------------|-------------------------|
| Income from: | | | |
| Donations and legacies | 2 | 38,432 | 23,305 |
| Investments | 3 | 433 | 1,173 |
| Total income | | <u>38,865</u> | <u>24,478</u> |
| Expenditure on: | | | |
| Charitable activities | 4 | 51,050 | 123,306 |
| Net expenditure for the year/ Net movement in funds | | (12,185) | (98,828) |
| Fund balances at 1 January 2021 | | 1,940,997 | 2,039,825 |
| Fund balances at 31 December 2021 | | <u><u>1,928,812</u></u> | <u><u>1,940,997</u></u> |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

BALANCE SHEET

AS AT 31 DECEMBER 2021

| | Notes | 2021 | | 2020 | |
|---|-------|-----------------|------------------|-----------------|------------------|
| | | £ | £ | £ | £ |
| Fixed assets | | | | | |
| Tangible assets | 7 | | 1,339,161 | | 1,377,677 |
| Current assets | | | | | |
| Debtors | 8 | 888 | | 861 | |
| Cash at bank and in hand | | 599,673 | | 573,309 | |
| | | <u>600,561</u> | | <u>574,170</u> | |
| Creditors: amounts falling due within one year | 9 | <u>(10,910)</u> | | <u>(10,850)</u> | |
| Net current assets | | | 589,651 | | 563,320 |
| Total assets less current liabilities | | | <u>1,928,812</u> | | <u>1,940,997</u> |
| Income funds | | | | | |
| Unrestricted funds | | | 1,928,812 | | 1,940,997 |
| | | | <u>1,928,812</u> | | <u>1,940,997</u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Dr A Symington
Trustee

.....
Mr A Green
Trustee

Company Registration No. 5986646

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

The League of Friends of Halstead Hospital Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Maltings, Rosemary Lane, Halstead, Essex, CO9 1HZ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---------------------|------------------|
| 20 Bed Unit | 2% straight line |
| Rehabilitation Unit | 2% straight line |
| Birthing Unit | 2% straight line |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2 Donations and legacies

| | Unrestricted funds | Total |
|---------------------|-----------------------|---------------|
| | 2021 | 2020 |
| | £ | £ |
| Donations and gifts | 200 | 937 |
| Legacies receivable | 38,232 | 22,368 |
| | <u>38,432</u> | <u>23,305</u> |

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

3 Investments

| | Unrestricted funds | Total |
|---------------------|-----------------------|-------|
| | 2021 | 2020 |
| | £ | £ |
| Interest receivable | 433 | 1,173 |

4 Charitable activities

| | Unrestricted funds | Total |
|-----------------------------|-----------------------|----------------|
| | 2021 | 2020 |
| | £ | £ |
| Depreciation and impairment | 38,516 | 38,516 |
| Gifts donated to hospital | 10,000 | 81,591 |
| Insurance | 453 | 428 |
| Other office costs | 401 | 1,151 |
| Audit and accountancy fees | 1,680 | 1,620 |
| | <u>51,050</u> | <u>123,306</u> |
| | <u>51,050</u> | <u>123,306</u> |

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year two (2020: three) trustees were reimbursed £185 (2020: £498). All amounts were in respect of administration expenses.

6 Employees

There were no employees during the year.

THE LEAGUE OF FRIENDS OF HALSTEAD HOSPITAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

7 Tangible fixed assets

| | 20 Bed Unit | Rehabilitation Unit | Birthing Unit | Total |
|------------------------------------|-------------|---------------------|---------------|-----------|
| | £ | £ | £ | £ |
| Cost | | | | |
| At 1 January 2021 | 493,398 | 1,387,801 | 44,584 | 1,925,783 |
| At 31 December 2021 | 493,398 | 1,387,801 | 44,584 | 1,925,783 |
| Depreciation and impairment | | | | |
| At 1 January 2021 | 274,375 | 252,364 | 21,367 | 548,106 |
| Depreciation charged in the year | 9,868 | 27,756 | 892 | 38,516 |
| At 31 December 2021 | 284,243 | 280,120 | 22,259 | 586,622 |
| Carrying amount | | | | |
| At 31 December 2021 | 209,155 | 1,107,681 | 22,325 | 1,339,161 |
| At 31 December 2020 | 219,023 | 1,135,437 | 23,217 | 1,377,677 |

8 Debtors

| | 2021 | 2020 |
|--------------------------------------|------|------|
| Amounts falling due within one year: | £ | £ |
| Other debtors | 613 | 604 |
| Prepayments and accrued income | 275 | 257 |
| | 888 | 861 |

9 Creditors: amounts falling due within one year

| | 2021 | 2020 |
|------------------------------------|--------|--------|
| | £ | £ |
| Other taxation and social security | 9,230 | 9,230 |
| Accruals and deferred income | 1,680 | 1,620 |
| | 10,910 | 10,850 |